

## **PRIVACY POLICY**

### **AUSTRALIAN CHAPTER OF THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA**

The Australian Chapter of the Institute of Chartered Accountants of India operates the [www.icai.org.au](http://www.icai.org.au) website, which provides the service.

This page is used to inform website visitors regarding our policies regarding the collection, use, and disclosure of personal Information, if anyone decides to use our service, the [www.icai.org.au](http://www.icai.org.au) website.

If you choose to use our service, then you agree to the collection and use of information in relation with this policy. The personal information that we collect is used for providing and improving the service. We will not use or share your information with anyone except as described in this privacy policy.

The terms used in this privacy policy have the same meanings as in our terms and conditions, which is accessible at [www.icai.org.au](http://www.icai.org.au), unless otherwise defined in this privacy policy.

### **Information Collection and Use**

For a better experience while using our service, we may require you to provide us with certain personally identifiable information, including but not limited to your name, phone number, and postal address. The information that we collect will be used to contact or identify you. The information is not disclosed or shared with anyone outside the organisation, except with the specific consent of the member.

### **Log Data**

We want to inform you that whenever you visit our service, we collect information that your browser sends to us that is called Log Data. This log data may include information such as your computer's Internet Protocol ("IP") address, browser version, pages of our service that you visit, the time and date of your visit, the time spent on those pages, and other statistics.

### **Cookies**

Cookies are files with a small amount of data that is commonly used as an anonymous unique identifier. These are sent to your browser from the website that you visit and are stored on your computer's hard drive.

Our website uses these cookies to collect information and to improve our service. You have the option to either accept or refuse these cookies, and know when a cookie is

being sent to your computer. If you choose to refuse our cookies, you may not be able to use some portions of our service.

### **Service Providers**

The website is presently developed, maintained and operated only by our member volunteers. However, we may employ third-party companies and individuals due to the following reasons:

- To facilitate our service;
- To provide the service on our behalf;
- To perform service-related services; or
- To assist us in analyzing how our service is used.

We want to inform our service users that these third parties may be provided with access to your personal information, if required. The reason is to perform the tasks assigned to them on our behalf. However, as per this policy, we do not allow the third parties to disclose or use the information for any other purpose and they will be solely liable for any such misuse.

### **Security**

We value your trust in providing us your personal information, thus we are striving to use commercially acceptable means of protecting it. But remember that no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and we cannot guarantee its absolute security.

### **Links to Other Sites**

Our service may contain links to other sites. If you click on a third-party link, you will be directed to that site. Note that these external sites are not operated by us. Therefore, we strongly advise you to review the privacy policy of these websites. We have no control over, and assume no responsibility for the content, privacy policies, or practices of any third-party sites or services.

### **Children's Privacy**

Our services do not directly address anyone under the age of 13. However, our family and community events are attended by children and adults both. Our terms and conditions contain specific clauses regarding the consent for taking and publishing information and photographs of the minors. Further, by agreeing to and attending our events, the individuals give their consent to take, edit, use, store, publish the photographs taken at the event, including photographs of the children under 13. The consent also covers disclosure of the information relating to the children like the age, name, gender, school, etc. can also be published with or without the photographs. The

information and/or photographs can be published on our website, social media, newsletter, souvenir or other places.

We do not otherwise, knowingly collect personal identifiable information from children under 13. In the case we discover that a child under 13 has provided us with personal information, we immediately delete this from our servers. If you are a parent or guardian and you are aware that your child has provided us with personal information, please contact us so that we will be able to do necessary actions.

### **Changes to This Privacy Policy**

We may update our privacy policy from time to time. Thus, we advise you to review this page periodically for any changes. We will notify you of any changes by posting the new privacy policy on this page. These changes are effective immediately, after they are posted on this page.

### **Contact Us**

If you have any questions or suggestions about our privacy policy, do not hesitate to contact us.